

URBAN ROOTS

FARM INTERN APPLICATION

Tear this sheet off and keep it for yourself!

CHECKLIST

What to Do if You Are Interested

- ❑ 1. Tear off the Recommendation Form (pages 5 & 6) and give it to an adult you know well who is not your parent or a relative (for example, a teacher) and ask them to fill it out and send it to Urban Roots by November 3rd. In order to give them enough time to work on this contact them early. Be sure to put your name on the top of the Recommendation Form. We must have your recommendation by November 3rd, otherwise your application will be considered incomplete and will not be accepted.

- ❑ 2. Fill out the application
 - ❑ Tear off this page and keep it for yourself.
 - ❑ Fill out page 1 of the application.
 - ❑ Answer the application questions on pages 2 and 3.
 - ❑ Use page 4 if you need additional writing space.
 - ❑ **Keep the last page (pages 7-8) about the Interview and refer to it later on.**

- ❑ 3. Mail the completed application (pages 1-4)

The application deadline is November 3rd, 2011!

Mail to: YouthLaunch – Urban Roots
7756 Northcross Drive, Suite 203
Austin, TX 78757

- ❑ 4. Mark your calendars for your Interview.
Mark the interview date on your calendar and tell your parents about it.

**Saturday November 12th
at Austin Community College, Eastview Campus
3401 Webberville Rd.
Austin, TX 78702**

- Mark your preference for your interview time on the bottom of page 1.
- We will do our best to give you the interview time that you ask for, but cannot promise it.
- After we receive your application, we will send a letter or call you to tell you your interview time.

We must have your application and reference by November 3rd!

URBAN ROOTS

PROGRAM OVERVIEW

Now in our fifth year, Urban Roots is a youth development program that uses sustainable agriculture as a means to transform the lives of young people and increases the access of healthy food in Austin. By growing fresh vegetables, using organic practices young people work together to serve others, learn farming and business skills, explore issues of hunger and community, learn how to eat and cook in healthy ways, challenge themselves, and have fun!

Who Do Will be Hired?

- 24 youth from different areas of Austin, who are between 14 and 17 years old on the first day of the program, February 11, 2012

What is the Commitment?

- Youth must be willing to work hard and challenge themselves.
- February 11th- May 19th: 9 hours of work per week. Work is held on Saturdays and one day per week after-school (*either Tuesdays or Thursdays*) 4:30pm-6:30pm or 5:00pm-7:00pm
- June 5th-July 14th: 28 hours of work per week. Work is held Tuesday through Saturday 8:00 am- 3:00 pm
- **All youth who are hired must commit to the whole program from February 11th through July 14th, 2011. Youth must commit to both the spring and summer.**
- Urban Roots provides limited transportation to and from the farm. Youth must be able to make it to the farm on their own or meet at a pick-up site listed below on after-school workdays and Saturdays.
 - Pick-ups/Drop-offs from Reagan, LBJ and Eastside Memorial High Schools
 - There will be a pick-up at McCallum High one day after school, but **NOT** on Saturdays or in the summer!

What Will the Youth Do?

- Learn to grow vegetables on our 3.5 acre urban farm in East Austin.
- Prepare and serve the food they have grown in soup kitchens.
- Help run our farmers' markets and farm stands in Austin.

How is the Program Structured?

- Youth work together with three adult supervisors.
- Each youth signs a contract at the beginning of the spring and receives weekly or bi-weekly feedback from their supervisors. Each youth receives feedback from their peers a few times during the program.
- The Urban Roots program is highly structured and supervised.
- Youth receive a stipend of \$40 per day for a full day of work (Saturdays in the spring and every day in the summer) and \$12 for after-school work, which is usually about 2 hours. Farm Interns who commit themselves and work hard with a good attitude can apply to return for a second year internship.

Do The Youth Farm All the Time?

- No, this is a youth development program as well as a job. We spend about a third to a half of each full day engaged in other activities.
- We facilitate workshops on job skills (such as money management), cooking, sustainable agriculture, hunger, food access, and diversity issues.
- We engage youth in team-building and problem-solving activities daily.
- At the beginning of the spring and summer, youth set personal goals and support each other in reaching them.

WHAT WILL THE YOUTH GET OUT OF IT?

- Receive training in farming, cooking, public speaking, job skills, leadership, and working on a team.
- Enjoy the support of a close-knit group of youth from a variety of school.
- Grow food for the community.
- Donate and prepare food at soup kitchens.
- Sell food at Farmers' Markets and farm stands.



APPLICATION DEADLINE: Friday, November 3, 2011

URBAN ROOTS

APPLICATION FORM

Contact Information

(Please Write Neatly)

Name: Last _____ First _____ Middle Initial _____

Name you prefer to be called: _____

Mailing Address: _____

City: _____ Zip: _____ Email: _____

Phone: Home _____ Cell: _____

Personal Information

Birth date: ____/____/____ Current Age: _____ Sex: Female Male Ethnicity: _____

Does your family speak Spanish at home? _____ Social Security Number _____ - _____ - _____

Are you U.S. Citizen? _____ If no, can you legally work in the United States? _____ T-Shirt size: S M L XL XXL

Legal Guardianship & Living Arrangements

Name of Parent(s)/Legal Guardian(s) & their Relationship to you: _____

Daytime phone: _____ Cell phone(s): _____ Email address: _____

Do you live with your legal guardian? _____ If not, who do you live with? _____

Do the people who answer the phone at your home speak English? _____ If not, what language do they speak? _____

Transportation

My primary means of transportation is: my own vehicle which I drive Bus Other: _____

Emergency Contact

Name: _____ Relationship: _____ Phone: _____

Education

Name of school/program: _____ Expected Date of Graduation: Month ____ Year ____

I am currently enrolled in high school as a: freshman sophomore junior senior G.E.D. Other: _____

Name of a teacher who knows you well: _____

Name of the person writing your reference: _____

How did you hear about us? CIS Teacher Class Presentation UR alumni Cafeteria Other _____

Have you ever applied to Urban Roots? _____ If so, when? _____

Interview Time Preference for Saturday November 12th at ACC, Eastview (3401 Webberville Rd., 78702) (Circle One)		
10:00am-11:30am	12:30pm-2:00pm	I can make either time.
We will do our best to give you the interview time you ask for, but cannot promise it.		



URBAN ROOTS

Application Questions

We want to know who you are! Think carefully about your personal answers to these questions. Write as completely as you can, and try to use all of the space provided. You may attach a separate sheet if you need more room, or feel free to write on page 4 of the application. Please write neatly.

1. Why do you want to be a member of Urban Roots? What interests you about Urban Roots?

2. TELL ABOUT A TIME WHEN YOU HELPED SOMEONE OR A GROUP OF PEOPLE. WHAT WAS THE SITUATION AND WHAT DID YOU DO? HOW DID YOU FEEL ABOUT IT?

APPLICATION DEADLINE: Friday, November 3, 2011

3. WHAT DO YOU THINK IS HARD ABOUT WORKING IN A TEAM WITH OTHER PEOPLE? WHAT IS GOOD ABOUT WORKING IN A TEAM?

4. AT URBAN ROOTS, WE SET INDIVIDUAL AND GROUP GOALS. HOW WOULD YOU LIKE TO GROW AS A PERSON THROUGH THE PROGRAM? HOW CAN URBAN ROOTS HELP YOU DO THAT? WHAT DO YOU WANT TO GET OUT OF THIS JOB?

THANK YOU! IF YOU'D LIKE US TO KNOW ANYTHING ELSE, FEEL FREE TO ATTACH ANOTHER SHEET OF PAPER OR WRITE ON PAGE 4.

Once your application is complete, you may fax your application to 512-420-0058, email it to URRecruit@youthlaunch.org or mail it to 7756 Northcross Dr. Suite 203, Austin TX 78757.

For additional questions, contact Leigh at 512-342-0424, ext. 114.

APPLICATION DEADLINE: Friday, November 3, 2011

URBAN ROOTS

RECOMMENDATION FORM

YOUTH:

1. YOUTH APPLICANT NAME HERE: _____
2. Give this form to an adult who knows you well but who is not a member of your family, such as a teacher, coach, employer, minister, etc. You may make copies of this form to give to more than one adult.
3. Explain to the person why you want to work for Urban Roots.
4. Ask that person to fill out the reference and mail it to Urban Roots. Tell them that we must have it by November 5th; otherwise your application is incomplete and will not be accepted.

REFERENCE IS DUE BY: **NOVEMBER 3rd**

REFERENCE WRITER:

Thank you for taking the time to offer your perspective on this youth! Please follow these steps:

1. Read the fact sheet on the back of this page.
2. Fill in the requested information below and answer the four questions at the bottom of the page.
3. Mail or fax this form and your reference to Urban Roots at the address listed below. Or feel free to email your reference letter instead; please be sure to include the information below along with your reference.

Address: YouthLaunch – Urban Roots
 Attn: UR Recruitment
 7756 Northcross Dr., Suite 203
 Austin, TX 78757

E-mail: URRecruit@youthlaunch.org
 Fax: (512) 420-0058

If you have any questions, contact us at (512) 342-0424 ext.114 or URRecruit@youthlaunch.org

Name: _____

Organization: _____ Job Title: _____

Telephone: _____ Email: _____

On a separate sheet of paper please answer the following questions as fully as possible and attach to this page. We receive more applications than we can accept, so your insight on this individual is very helpful.

1. How long have you known the applicant, and in what capacity? What do you know about the applicant’s work habits, learning style and role in group dynamics?
2. How do you feel Urban Roots could serve this young person?
3. In your opinion, how could this young person serve Urban Roots?
4. Please give us any other information that might be useful in working with this young person.



URBAN ROOTS

FACT SHEET FOR REFERENCE WRITERS

Now in our fifth year, Urban Roots is a youth development program that uses sustainable agriculture as a means to transform the lives of young people and increases the access of healthy food in Austin. By growing fresh vegetables, using organic practices, young people work together to serve others, learn farming and business skills, explore issues of hunger and community, learn how to eat and cook in healthy ways, challenge themselves, and have fun!

Who Do We Hire?

- 24 youth, ages 14-17 from different areas of Austin

Why Do We Hire Them?

- We bring together youth to learn about themselves, others, and to serve and educate their community
- We hire a mix of high-achievers, youth struggling to get by, and youth walking the middle road: our goal is to break down the walls that exist between these youth by having them work together.
- We are looking for a commitment to the mission of Urban Roots and a willingness to work hard.

What Do They Do?

- Work Saturdays and one day per week after-school from February 11- May 19.
- Work full-time for six weeks from June 5-July 14. You must commit to both the spring and summer.
- Learn to grow vegetables on our 3.5 acre urban farm in East Austin.
- Prepare and serve the food they have grown in soup kitchens, periodically in the spring and once a week in the summer.
- Help run our farmers' markets and farm stands in Austin.

How is the Program Structured?

- Youth work together with three adult supervisors.
- Each youth signs a contract at the beginning of the spring and receives weekly or bi-weekly feedback from their supervisors. Each youth receives feedback from their peers a few times during the program.
- The Urban Roots program is highly structured and supervised.
- Youth receive \$40 per day for a full day of work (Saturdays in the spring and every day in the summer) and \$12 for after-school work, which is usually about 2 hours. Farm Interns who commit themselves and work hard with a good attitude can apply to return for a second year internship.

Do The Youth Farm All the Time?

- No, this is a youth development program as well as a job. We spend about a third to a half of each full day engaged in other activities.
- We facilitate workshops on job skills (such as money management), cooking, sustainable agriculture, hunger, food access, and diversity issues (stereotypes, personal identity, and group affiliation).
- We engage youth in team-building and problem-solving activities daily.
- At the beginning of the spring and summer, youth set personal goals and support each other in reaching them.

How Can You Help?

We receive more applications than we can accept. We have to give preference to applicants whose materials, including their reference, arrive on time. **For the sake of this young person, please be sure to get your reference to us as soon as possible- at the very latest by November 3rd.** We also encourage you to check in with this young person through the spring and summer, should they be accepted, to see about their progress throughout the program. Thanks for all your help!

Interview Information

- ✓ **Don't lose this sheet! KEEP IT at home or somewhere safe.**
- ✓ **Read this information carefully - it's important!**

WHY DO I NEED TO INTERVIEW?

- We do not hire anyone who does not interview with us.
- We want to get to know you better!
- We want you to understand what Urban Roots is all about!
- We can only get to know each other if we meet face to face!

WHAT WILL THE INTERVIEW BE LIKE?

- First, there will be a group interview. You will learn more about Urban Roots from staff and from youth who went through the program last year. Then you will play games and share experiences with other youth who are applying to work with us.
- You will also have a one-on-one interview with an Urban Roots staff member. We will be interested in what you can contribute to the program and what you hope to get out of the experience.

WHERE WILL THE INTERVIEW BE?

- All interviews will be held at **Austin Community College (ACC), Eastview campus.**
- ACC Eastview is located at **3401 Webberville Rd., Austin, 78702**
- ACC Eastview is right next to Oak Springs Elementary School, a couple blocks from the Rosewood Park and Rec Center, and about a mile from Kealing Middle School and the Carver Library and Museum.

HOW DO I GET THERE?

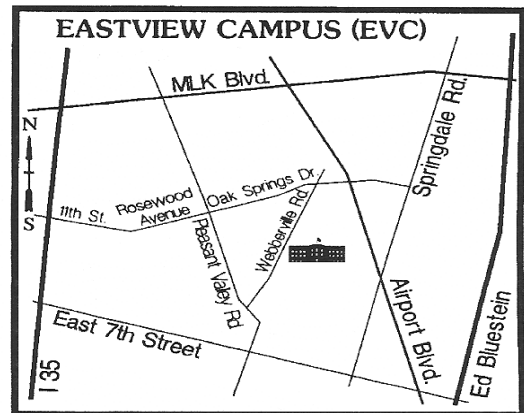
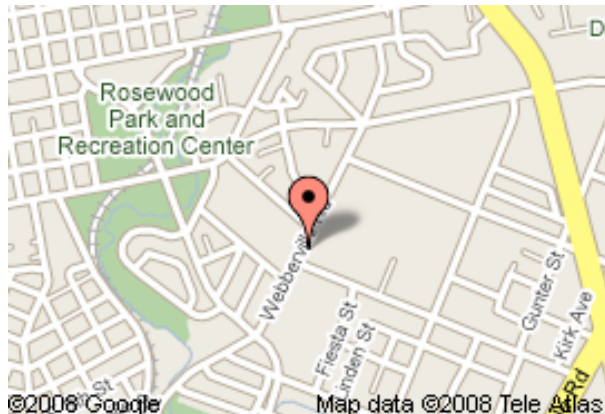
- There are a few bus routes that make stops near ACC Eastview. See the back for more info.
- There is parking all around ACC Eastview. Most of ACC's parking lots are permit only, but you can park on the street. Look out for Urban Roots staff who will be helping to guide traffic.
- Refer to the maps and directions on the back of this page to plan your travel route.

Please plan your travel route at least TWO DAYS before your interview. Call us if you have questions. Do not wait until the day of the interview to call us!

**If you have any questions, call Urban Roots at
(512) 342-0424.**

TURN OVER FOR MAPS AND DIRECTIONS

DIRECTIONS TO AUSTIN COMMUNITY COLLEGE, EASTVIEW CAMPUS



**3401 Webberville Rd.
Austin, TX 78702**

BY BUS:

- Check bus schedules for Saturday, the 12th. But on most days,
- The 300 lets off in front of ACC Eastview
 - The 350 drops off at Oak Springs and Airports Blvd. – a few blocks from ACC Eastview.
 - The 2 drops off a couple blocks away on Rosewood Ave.
 - The 4 drops off at 7th and Pleasant Valley, which is a 5-10 minute walk from ACC Eastview.

Interview Location

**Saturday November 12th
Austin Community College –
Eastview Campus,
3401 Webberville Rd., Austin 78702**

The interviews will take place in Building 8000 on the first floor. If you are looking at ACC, Building 8000 is to the right – on the right side of Govalle St.

BY CAR:

The Eastview Campus is located in central-East Austin, east of Interstate 35.

To reach the Eastview Campus traveling:

From Interstate 35, from north Austin

1. Take Exit 237A. Turn left on Airport Boulevard, go 2.4 miles.
2. Turn right on Oak Springs Drive, go 0.4 miles.
3. Turn left on Webberville Road, go 0.2 miles to the Eastview Campus.

From Interstate 35, from south Austin

1. Take Exit 234B. Turn right on Cesar Chavez St East, go 1.2 miles.
2. Turn Left on Pedernales Street, go 0.6 miles.
3. Continue on Webberville Road, go 0.6 miles to the Eastview Campus.

Interview Contact

If you need help finding the interview building on the day of the interview, feel free to call Leigh at (512)-750-8668.